An EPA Financial Assistance Agreement Recipient must require its prime contractors to provide this form to its DBE subcontractors. This form gives a DBE1 subcontractor2 the opportunity to describe work received and/or report any concerns regarding the EPA-funded project (e.g., in areas such as termination by prime contractor, late payments, etc.). The DBE subcontractor can, as an option, complete and submit this form to the EPA DBE Coordinator at any time during the project period of performance.

|  |  |
| --- | --- |
| Subcontractor Name Click here to enter text. | Project Name Click here to enter text. |
| Bid/ Proposal No. Click here to enter text. | Assistance Agreement ID No. (if known) Click here to enter text. | Point of Contact Click here to enter text. |
| Address Click here to enter text. |
| Telephone No. Click here to enter text. | Email Address Click here to enter text. |
| Prime Contractor Name Click here to enter text. | Issuing/Funding Entity **Department of Ecology** |

|  |  |  |
| --- | --- | --- |
| **Contract Item Number** | **Description of Work Received from the Prime Contractor Involving Construction, Services, Equipment, or Supplies** | **Amount Received by Prime Contractor** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

1 A DBE is a Disadvantaged, Minority, or Woman Business Enterprise that has been certified by an entity from which EPA accepts certifications as described in 40 CFR 33.204-33.205 or certified by EPA. EPA accepts certifications from entities that meet or exceed EPA certification standards as described in 40 CFR 33.202.

2 Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.

## Please use the space below to report any concerns regarding the above EPA-funded project:

## Click here to enter text.

|  |  |
| --- | --- |
| **Subcontractor Signature** | **Print Name** |
|  |  |
| **Title** | **Date** |
| Click here to enter text. | Click here to enter text. |